



# COMMISSION REGULAR MEETING AGENDA

Port of Seattle  
Commission Chambers  
P69, 2711 Alaskan Way  
Seattle, WA 98111

## Port of Seattle Commission

Tom Albro  
Bill Bryant  
John Creighton  
Rob Holland  
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### Chief Executive Officer

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### Port of Seattle:

### Creating Economic Vitality Here

### Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High Performance Organization

## REGULAR MEETING

Date: June 7, 2011

REVISED June 7, 2011, items 7b and 7d postponed

## ORDER OF BUSINESS

- 12:00 noon** 1. Call to Order  
Recess to:  
2. Executive Session, if necessary\*  
Call to Order or reconvene to Open Public Session
- 1:00 p.m.** 3. Approval of Minutes  
4. Special Order of Business  
5. Unanimous Consent Calendar\*\*  
6. Division, Corporate and Commission Action Items  
7. Staff Briefings  
8. New Business  
9. Policy Roundtables  
10. Adjournment

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. EXECUTIVE SESSION\* - Pursuant to RCW 42.30.110, if necessary.
3. APPROVAL OF MINUTES
4. SPECIAL ORDER OF BUSINESS
  - a. The Port Centennial 1911-2011. ([memo](#) and [PowerPoint](#) enclosed)
5. UNANIMOUS CONSENT CALENDAR\*\*

**Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately**

- a. Authorization for the Chief Executive Officer to amend the benefits consulting contract with Towers Watson for an additional \$320,000, for a total authorization of \$1,130,000, to be used over the term of the contract, in two areas: 1) \$60,000 for actuarial analysis included in the existing scope of work for the Port's Other Post Employment Benefits liability for retiree life insurance, and the Warehouse Pension Trust; and 2) \$260,000 for in-depth research, analysis and advising related to elements in the existing scope of work. This may potentially include, but is not limited to, planning for changes associated with Health Care Reform, enhancing the design and value of the Port's Wellness Initiative, additional benefit plan design costing, or benefits communications strategy support, possibly related to a potential account-based health plan offering. ([memo](#) enclosed)

\* An Executive Session may be held at any time after the convening time, if necessary.

\*\* Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

\*\*\* Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

**5. UNANIMOUS CONSENT CALENDAR Continued**

- b. Authorization for the Chief Executive Officer to execute an Indefinite Delivery/Indefinite Quantity contract for Real Estate Services for the Seaport, Real Estate, Aviation and Capital Development Divisions. The contract will be three years (one year with 2 one-year options) and will be for a total not to exceed \$2,500,000. ([memo enclosed](#))
- c. Authorization for the Chief Executive Officer to execute a contract for external independent audit professional services for the period 2011-2015. The contract will be in the amount not-to-exceed \$2.6 million for the full term of the contract (three years with two one-year renewal options at the Port's discretion). Service Directives will be issued on an annual basis ordering the annual external audits. ([memo enclosed](#))

**6. DIVISION, CORPORATE AND COMMISSION ACTION ITEMS**

- a. Approval of the Century Agenda Committee's preliminary goals for "Moving Cargo" and approval of a refined Century Agenda goal for "Fostering Economic Growth." 1) The current recommendations for the "Moving Cargo" preliminary goals include: a) Position the Puget Sound region as a premier international logistics hub. b) Grow seaport annual container volume in a sustainable manner to more than 3.5 million TEUs. c) Triple air cargo volume to 750,000 metric tons. d) Increase the value of our export cargo from \$13.9 billion to \$55 billion. 2) The current recommendation for the Century Agenda Committee's refined goal for "Fostering Economic Growth" is to "Add 100,000 ~~new Port-related jobs to the existing 200,000 jobs in the region that are attributable to the economic activity created by the Port of Seattle.~~ new Port-related jobs to the existing 200,000 jobs in the region that are attributable to the economic activity created by the Port of Seattle. ~~in the next 25 years.~~ ([memo enclosed](#))
- b. Authorization for the Chief Executive Officer to: 1) Complete permitting and design of an expanded fish and wildlife habitat restoration project at Terminal 117 (T-117) for an estimated cost of approximately \$3,021,000; and 2) execute a contract for outside professional services to complete the permitting and design of the habitat restoration project at T-117. ([memo and site map enclosed](#))
- c. Request that the Port Commission either select Option A or, as an alternative, select Option B: (A) Exercise its authority under RCW 53.19.020(5) and (1) determine that a competitive solicitation process is not appropriate or cost effective to procure medical claims administration services and dental claims administration services for 2012; and (2) authorize the Chief Executive Officer to enter into new one-year contracts with Premera (for medical claims administration services) and Washington Dental Service (for dental claims administration services) from January 1, 2012, through December 31, 2012, with a total cost for both contracts not to exceed \$1,350,000.

**OR, AS AN ALTERNATIVE:**

(B) Direct Port staff to return the Port sponsored medical and dental plans to fully insured status and secure medical and dental coverage through an insurance product. Insurance products do not require the Request for Proposal process so medical and dental insurance products could be selected and put in place by the end of 2011. ([memo enclosed](#))

- d. Authorization for additional funding in the amount of \$87,000 for the construction of the Terminal 91 Roadway Pavement Project for a total project authorization of \$982,000 (CIP #C800343). ([memo enclosed](#))

**7. STAFF BRIEFINGS**

- a. Terminal 91 – Neighbors' Advisory Committee – 2010 Annual Report and Chairperson Nomination. ([memo, report, letter, and bio enclosed](#))
- b. Total Rewards Philosophy Briefing. (**POSTPONED**)
- c. 2012 Budget Process Schedule. ([memo and PowerPoint enclosed](#))
- d. Capital Improvement Projects Report for the First Quarter 2011. (**POSTPONED**)

**8. NEW BUSINESS****9. POLICY ROUNDTABLE**

None.

**10. ADJOURNMENT****PUBLIC TESTIMONY PROCEDURES**

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business". All testimony provided under "New Business" is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at, or before, the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)